

## **BOARD OF DIRECTORS - MEETING MINUTES**

**September 28, 2011 @ DHBC Board Room, 1668 Barrington Street, Suite 301**

### Attendance:

Gene Daniels, Paul MacKinnon, Jim Donovan, Ross Soward, Erin Harrison, Peter McNab, Frank Palermo, Beth Lewis, Jennifer Watts

### Regrets:

Jordi Morgan, Heather Ternoway, Lucy van den Brink

1. Meeting was called to order by Frank Palermo.

## 2. Working Committees

- Group reviewed a provided handout that outlined the four working committees and the work that has been done in each of the four areas to-date (Ross Soward).
- The handout indicated many discussions with many people about the PDC and how it may be supported. Discussion re. focusing our efforts on getting support, especially for space requirements as moving the PDC around could make it hard for it to serve its three core functions (confusing to the public). Could have a “rotating” space component but its important to establish a recognized location.
- Ideas around creating a presentation for Community Planning and Economic Development Standing Committee that focuses on the benefits of having a structure like PDC in place.

**ACTION: Create a short presentation about PDC to present to the CPEDSC(chaired by Councillor Lauralee Nichol). Lead: Information Working Committee and Engagement Working Committee.**

*Aside discussion re. United Gulf's new Tex Park design.(not sure this should go in the minutes or not?)*

## 3. PROJECT UPDATES

- a. Sustainable Transportation Task Force [It's More Than Buses, Switch]
- b. PDC Website

c. Other projects: Election Prep, Argyle Street

#### 4. NEW BUSINESS

- It was suggested that a one page summary of board members names, affiliations, contact information and role/responsibility within the board would be helpful.

**ACTION: Group to provide this information for the one page summary to Ross Soward by October 11, 2011.**

#### 5. COMMENTS/ANNOUNCEMENTS

#### 6. ADJOURNEMENT

***Next meeting date: Wednesday October 19, 2011 @ 5:30 pm.***